



**Rushmoor Royals Sprint Open Meet (SC)**

**13<sup>th</sup> April 2024**

**Hart Leisure Centre, Emerald Avenue, Fleet, Hampshire GU51 5EE**

**License number: 3SE240422**

## **Sprint FCFS L3 Short Course Open Meet 2024 Promoter's Conditions**

- Venues:** The pool length is 25 metres, 8 lanes with anti-turbulence lane dividers and electronic timing. The minimum pool depth is 1.0 metres at the shallow end and 1.8 metres at the deep end. All events will start at the deep end of the pool.
- Affiliations:** Rushmoor Royals SC (RRSC) is affiliated to Swim England South East Region and the meet will be held under Swim England Laws and Swim England Technical Rules. The competition will operate under the 'One Start Rule', and in the interests of time, 'Over the top' starts may operate at the discretion of the referee.  
The meet is licensed at Level 3, being held on 13<sup>th</sup> April 2024 under licence number 3SE240422
- Age Groups:** **The age groups are: 9, 10, 11, 12, 13, 14, 15, 16 and 17/over.**  
**Ages as of 13<sup>th</sup> April 2024.**
- Swimmers must be 9 years of age or older on the day of the competition.**
- Categories:** There will be two categories – Female and Open/Male.  
The Female category is for birth sex females in accordance with Swim England's Transgender and Non-binary Competition policy. By entering the Female category, a swimmer confirms that their birth sex is female.

### **Entries**

All entries, including individual entries, must be submitted by electronic Hytek file or Hytek Lite together with an entry form by the close date. Instructions and the entry form can be found on the website. Upon confirmation of entries, payment must be made, within 48 hours, to Rushmoor Royals via bank transfer using 'club name (or swimmer name)/RR48' as the reference.

Entries will close on **31<sup>st</sup> March 2024**. Entries will be accepted on a **first-come-first-served** basis, therefore if the Meet is oversubscribed, it will close before this date.

The submitted entry time shall be based on a 25m pool; all long course times to be converted by the use of the Swim England conversion program. The entry time must be equal to, or slower than, the qualifying time as defined in the attached table. Entry times **MUST** have been obtained at a licensed meet (level 1-4) and be published in the British Swimming rankings (or the equivalent for overseas entrants). If a swim time is not published on British Swimming rankings an entry can be made detailing No Time.

Overseas competitors must provide documentary evidence of their entry times, which must be from a meet with electronic timings. This evidence must be provided to the Meet Administrator before the Meet closing date.

The promoter reserves the right to return entries on any bulk entry that takes the meet over maximum capacity. In this situation entries will be accepted on session and event capacity to maximise the number of swims.

Entries from overseas swimmers that meet the qualifying times will be accepted first.

If the meet is under-subscribed, we may extend the closing date and/or accept late entries and time trials.

Clubs will be provided with a list of swimmers whose entries are accepted as soon as possible after the closing date by email. A list of accepted entries will also be posted on the RRSC website.

Entry fees are £8.50 per race, with payment to be made within 48 hours of entries being confirmed.

### **Time Trials**

Time trials may be accepted on the day at the Promoter's discretion, subject to availability within the session and payment being made prior to the swim. These swimmers will be entered into the first 2 heats of the event, regardless of their times. They will be charged at £10.50 per race and will be automatically excluded from medal eligibility.

### **Refunds**

Refunds will only be given in the following circumstances:

- a) Where it has been necessary to restrict entries
- b) After the entries have been accepted and up to the day before the gala, refunds will be provided on receipt of proof of injury/ medical condition through a doctor's certificate (or equivalent).
- c) Due to any exceptional circumstance that is deemed appropriate by the Promoter.

No refunds will be given for incorrect entries.

The Promoter's decision is final.

### **Poolside Passes**

Coaches/Team Managers will not be allowed on poolside without a pass.

Coach Passes may be applied for at a cost of £20 for the day. A Coach Pass includes admission to poolside, refreshments, and food between the sessions.

It is the responsibility of Clubs and individuals to ensure that they have sufficient Coaches and Team Managers in attendance to adhere to the supervision ratios within the Swim England Team Manager, Coach and Chaperone Policy.

Coaches/Team Managers are expected to have emergency contact and medical information for their swimmers.

Chaperone passes are available to those attending to support disabled swimmers or swimmers with additional needs to give access to the changing rooms and poolside. An entry fee will be applicable.

Please note that heat sheets will only be provided for those displaying poolside passes.

## **Sign-Out/Withdrawals**

There will be no sign in for this meet. Team managers will be given a document to record withdrawals on the day of the meet. Withdrawals must be made by the time the warm-up for each session commences.

If you know in advance of this that you won't be swimming, please notify us by emailing [meets@rrsc.co.uk](mailto:meets@rrsc.co.uk) so that your place can be offered to another swimmer.

## **Events**

Each event will be seeded and will be spearheaded. Events will incorporate all age groups and age group winners will be on HDW (heat declared winner) basis for all events.

**A warm-up session** will be available before the start of each session.

There will be no swim down facility.

Swimmers must report to the Competitive Marshalls for their races when instructed to do so. Any competitor failing to report in time may be excluded.

Swimmers must not leave the water until authorised to do so by one of the referees.

Heats and results will be available in the MeetMobile App.

## **Awards**

Medals will be awarded to the first three in each age group, or combined age group, in each event (as per age groups above) and will be available to collect from the medal table. Medals will not be sent on after the event.

We will swim hot heats across a number of events each session which will be signalled by a horn. The winner of the heat will be awarded a prize.

## **Officials & Helpers**

To ensure the meet can run efficiently and effectively RRSC encourages clubs to help where possible with officials and volunteers.

We would very much appreciate that each club provides as many Licensed Officials as possible, to enable us to cover ALL sessions fully.

Officials who wish to volunteer are requested to contact [officials@rrsc.co.uk](mailto:officials@rrsc.co.uk) with details of name, license number and qualifications.

Volunteer helpers from all Clubs are also welcomed. Contact [volunteers@rrsc.co.uk](mailto:volunteers@rrsc.co.uk) with your availability.

## **Spectators**

Hart Leisure Centre has seating for spectators in the spectator viewing area. An entry fee will be applicable and entrance will be by ticket purchased in advance. The procedures for purchasing tickets will be made available nearer the time.

There is parking at Hart Leisure Centre, but any person parking for more than three hours must register their vehicle on the touch pad screens at reception (free of charge) to avoid parking tickets.

There are café facilities at the centre. Food is not permitted poolside. Drinks are allowed poolside though no cans or glass bottles or hot drinks are permitted on poolside.

## **Data Protection**

Entries may be held on a computer solely for the purpose of this competition and consent to the holding of

personal information on computer, as required by the Data Protection Act 2018 and in line with General Data Protection Regulation 2018, will be deemed to have been given by the submission of the entry.

By submitting an entry, entrants are accepting that their photographs may be taken and used to promote the sport and the club, and/or made available for download and purchase. All photography will conform to the Swim England photography and photographing swimmers policy. Individual parents of swimmers under 18 years of age on the day of competition have the right to withhold consent, by advising the meet Promoter by email ([promoter@rrsc.co.uk](mailto:promoter@rrsc.co.uk)) prior to the event.

Rushmoor Royals SC adheres to the **Swim England Child Protection Policy Recommendations and the respective Pool Procedures**. Any person wishing to engage in any type of photography (Video, Zoom, Close Range Photography, or using a mobile phone camera) should register their details with Rushmoor Meet organisers beforehand or request a pass prior to entry poolside.

## **Safety**

Everyone attending the event must familiarise themselves with the location of the emergency exits which must be kept clear at all times, and everyone is asked to observe all normal precautions in the pool area and when moving around the sports centre.

**Failure to comply with the procedures set out by the club, for the safety of all involved in the meet, may result in being asked to leave the venue. In such circumstances NO REFUND will be given for races not swum.**

In each case, the referee, the promoter and the pool management have complete discretion to make any decisions over health and safety matters which may arise on the day.

## **Security**

Persons are requested not to leave their belongings unattended, and to ensure valuables are placed in a locked locker or kept with someone for safe keeping. Lockers are available for swimmers at a cost of £1, redeemable at the locker. Large bags will not be allowed poolside.

RRSC and/or the Pool Operators will NOT be held responsible for loss of personal property. Any property left behind from this Meet must be collected within 2 weeks, or if necessary, will be disposed of.

The changing rooms and other facilities are open to other users at the Sports Centre.

**Any matter not covered by these conditions or by Swim England laws or technical rules will be at the Promoter's discretion. The Promoter may amend the schedule of events to ensure the smooth running of the meet.**

**In case of query regarding these conditions please contact the meet Promoter via email ([promoter@rrsc.co.uk](mailto:promoter@rrsc.co.uk)).**

**The Promoters of this event reserve the right to alter any aspect of this meet to comply with restrictions suggested or imposed Nationally, Locally or by the Facility Management.**

**PLEASE NOTE THAT IT MAY BE NECESSARY TO AMEND THE SESSION TIMES PUBLISHED DEPENDING UPON ENTRIES RECEIVED.**